

**TRAVEL CHECKLIST FOR LEAVING & RETURNING STAFF**

<b>I. DEPARTURE FROM BRUNEI DARUSSALAM</b>		
Exit Travel Application	Passport Copy	<input type="checkbox"/>
	Identification Card Copy	<input type="checkbox"/>
	Flight Itinerary	<input type="checkbox"/>
	Vaccination Records	<input type="checkbox"/>
	Company's Supporting Letter	<input type="checkbox"/>
Payment for swab test BND 80 at Counter 16, Main Building, RIPAS Hospital		<input type="checkbox"/>
Receive payment receipt BND 80 for pre-departure PCR swab test		<input type="checkbox"/>
Pre-departure PCR swab test before 48 hours departure from Brunei Darussalam at Sports Complex, RIPAS Hospital	Passport Copy	<input type="checkbox"/>
	Exit Travel Approval	<input type="checkbox"/>
	Flight Itinerary	<input type="checkbox"/>
	Payment Receipt BND 80	<input type="checkbox"/>
Receive results of PCR swab test within 48 hours departure from Brunei Darussalam <b>Result:</b> _____.		<input type="checkbox"/>
Check-In before departure from Brunei Darussalam to home country	Digital Vaccination Certificate / Yellow Book	<input type="checkbox"/>
	Valid Passport	<input type="checkbox"/>
	Approved Exit Travel Application (Printed)	<input type="checkbox"/>
	Flight Itinerary	<input type="checkbox"/>
	Negative PCR Swab Test 48 hours (which was taken before departure)	<input type="checkbox"/>

II. DEPARTURE FROM HOME COUNTRY		
Entry Travel Pass Application	Passport Copy	<input type="checkbox"/>
	Vaccination Certificate	<input type="checkbox"/>
	Flight Itinerary	<input type="checkbox"/>
	14 Days Itinerary Program in Brunei Darussalam	<input type="checkbox"/>
	Hotel Confirmation Letter & any related documents e.g deposit receipt etc.	<input type="checkbox"/>
	Foreign License	<input type="checkbox"/>
	Company's Supporting Letter	<input type="checkbox"/>
	Company's Undertaking Letter	<input type="checkbox"/>
	Approved Exit Travel Application (Email)	<input type="checkbox"/>
Pre-departure PCR swab test before 48 hours departure to Brunei Darussalam at a medical center officiated by the government of originating country		<input type="checkbox"/>
Receive results of PCR swab test within 48 hours departure to Brunei Darussalam <b>Result:</b> _____.		<input type="checkbox"/>
Payment for post arrival PCR and ART swab test BND 100 online at <a href="https://www.healthinfo.gov.bn/entry-payment/#/user/login">https://www.healthinfo.gov.bn/entry-payment/#/user/login</a> (to pay after receive results of PCR swab test 48 hours before departure to Brunei Darussalam)		<input type="checkbox"/>
Receive a scanned copy of payment receipt BND 100 for post arrival PCR and ART swab test		<input type="checkbox"/>
Complete Arrival Declaration Form within 24 hours before departure to Brunei Darussalam at <a href="http://www.pmo.gov.bn/travelportal">http://www.pmo.gov.bn/travelportal</a>		<input type="checkbox"/>
Check-In before departure from home country to Brunei Darussalam	Digital Vaccination Certificate / Yellow Book	<input type="checkbox"/>
	Valid Passport	<input type="checkbox"/>
	Approved Entry Travel Pass Application (Printed)	<input type="checkbox"/>
	Arrival Declaration Form	<input type="checkbox"/>

	Proof of BruHealth Installation in Mobile Phones	<input type="checkbox"/>
	Negative PCR Swab Test 48 hours (which was taken before departure)	<input type="checkbox"/>
	Scanned copy of Payment Receipt BND 100 for Post-arrival PCR & ART Swab Test	<input type="checkbox"/>
	Hotel Confirmation Letter for Mandatory Self-isolation	<input type="checkbox"/>
	Valid Visa / Valid Immigration Pass	<input type="checkbox"/>

III. ARRIVAL IN BRUNEI DARUSSALAM		
	Post-arrival ART swab test immediately at Brunei International Airport	<input type="checkbox"/>
	Receive results of ART swab test upon arrival in Brunei Darussalam <b>Result:</b> _____.	<input type="checkbox"/>
	Mandatory self-isolation at declared hotels ( <i>will be brought by hotel-provided transport</i> )	<input type="checkbox"/>
	Post-arrival PCR swab test on the 5th Day of arrival at Sports Complex, RIPAS Hospital ( <i>will be brought by hotel-provided transport</i> )	<input type="checkbox"/>
	Receive results of PCR swab test after 5 days of arrival through SMS from Ministry of Health <b>Result:</b> _____.	<input type="checkbox"/>
Resume self-isolation for the remaining days at declared hotels ( <i>please tick whichever result is applicable</i> )	Negative result - Less than 14 days <b>No. of days:</b> _____.	<input type="checkbox"/>
	Positive result - At most 14 days <b>No. of days:</b> _____.	<input type="checkbox"/>
	Resume self-isolation at respective staff houses until the total period of isolation has reached 14 days ( <i>for staff who are discharged by hotel accommodation in less than 14 days</i> )	<input type="checkbox"/>